




Your Touchstone Energy® Cooperative 

**YORK ELECTRIC COOPERATIVE, INC.**

**BOARD OF TRUSTEES MEETING MINUTES**

**April 15, 2024**

**Board Members Present:** Carolyn Boyd, Tommie Bratton, Jack Cornwell, Will Mitchell, Richard Roach, Richard Sadler, and Tom Settlemyre

**Others Present:** Paul Basha, Craig Spencer. John Tiencken and Carol Newman. Brandi Alexander, Wendy Catledge, Porter Gable, Marc Howie, Jonathan Layfield, Phil Leake, Patty Moss, Jim Salmon, and Mark Santero were present for a portion of the meeting.

The Board of Trustees of the York Electric Cooperative, Inc., met at the office of the Cooperative on Monday, April 15, 2024, at 12:00 PM. The meeting was called to order by Chairman Tom Settlemyre. The invocation was given by Jack Cornwell. A quorum was present; therefore, it was in order to transact any necessary business of the Cooperative.

Brandi Alexander was recognized for her superb member service skills and for providing the personal experience for the YEC members.

Porter Gable provided an update on YEC's first hosted event at Knowledge Perk: "Coffee w/CEO" that was held this morning.

Mark Santero, CEO provided an update on Homestead funds and the status of the employee benefit trust.

Craig Spencer presented the financials. Upon motion made and duly seconded, the items on the consent agenda as listed below were approved as written and presented:

**Approval of Minutes of:  
March 26, 2024, Board Meeting**

**March Financial Report  
March Safety/Loss Control Report  
Review and Approval of New and Refunded Memberships for March  
New – 430      Refunded – 338**

**The upcoming meetings were discussed.**

**Mr. Basha provided a Central update.**

**Mr. Spencer presented a fiber update.**

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**The Board is in the process of reviewing all employee policies. Policies reviewed were: #404 Entering Meters Without Proper Authorization, #105 Equal Employment Opportunity, Non-Discrimination, Affirmative Action, #309 Ethics, Conflicts of Interest, Gifts, and Favors, #428 Trustee Meeting Attendance, #316 Exposure to Bloodborne Pathogens, #306 Federal Dept. of Transportation Controlled Substances and Alcohol, #407 Flu Shots, #208 Funeral Leave, #422 Health Insurance Portability and Accountability Act (HIPAA), #1011 Hearing Conservation Program, #1007 HIPAA Security Policy and Procedures, and #215 Holidays. No changes were recommended.**

**Mr. Tommie Bratton had nothing new to report on the Trustee Association.**

**Craig Spencer provided an update as he transitions into his new role.**

**The CEO's Report included the following:**

- 1) Mr. Basha provided an update on items the Board will need to consider in the future.**
- 2) The Board was provided the opportunity to review the 990 and audit for ECSC Broadband Cooperatives and the audit for ECSC.**

**There being no further business, upon motion made and duly seconded, the meeting was adjourned.**

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**Carolyn Boyd  
Secretary/Treasurer**