



YORK ELECTRIC COOPERATIVE, INC.

**BOARD OF TRUSTEES MEETING MINUTES
October 24, 2023**

Board Members Present: Carolyn Boyd, Tommie Bratton, Jack Cornwell, Scott Good, Will Mitchell, Richard Roach, Richard Sadler, and Tom Settlemyre

Others Present: Paul Basha, John Tiencken and Carol Newman. Hannah Cain, Wendy Catledge, Oliver Dowdle, Marc Howie, Porter Gable, Jonathan Layfield, Phil Leake, Jesse Miskelly, Patty Moss, Hampton Oxendine, Jim Salmon, Craig Spencer, Josie Williams, and Brooks Wofford were present for a portion of the meeting.

The Board of Trustees of the York Electric Cooperative, Inc., met at the office of the Cooperative on Tuesday, October 24, 2023, at 12 noon for lunch, with the Board meeting convening immediately afterward. The meeting was called to order by Chairman Tom Settlemyre. The invocation was given by Jack Cornwell. A quorum was present; therefore, it was in order to transact any necessary business of the Cooperative.

Hampton Oxendine with CFC was present to review the Key Ratio Trend Analysis (KRTA) for 2022. Mr. Oxendine reviewed the base group, financial, revenue and margin, sales, and employee ratios. He was very complimentary on many areas YEC was compared to for the South Carolina and national average.

Marc Howie provided a PURPA update on demand response and the electric vehicle charging program. Upon motion made and duly seconded, the PURPA resolution was approved.

Jesse Miskelly and Brooks Wofford presented the yearly safety presentation which included safety and training and standard safety incident ratings and trends.

Brooks Wofford presented a proposal to revise the current maternity/paternity leave policy. Upon motion made and duly seconded, the Board approved the recommended changes.

Porter Gable and Wendy Catledge provided an overview for the 2024 Annual Meeting. Upon motion made and duly seconded, the plan was approved. The Board will revisit the Fort Mill meeting hours at the next meeting.

Josie Williams presented the financials for the month of September. Upon motion made and duly seconded, the items on the consent agenda as listed below were approved as written and presented:

**Approval of Minutes of:
September 25, 2023, Board Meeting
September 25-26, 2023, Board Retreat**

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September Financial Report
September Safety/Loss Control Report
Review and Approval of New and Refunded Memberships for September
New – 504 Refunded – 442

The upcoming meetings were discussed.

Mr. Basha provided a Santee Cooper update.

Mr. Basha presented a fiber update.

Mr. Basha asked the Board to consider a facility fee increase of \$2 per month for small commercial. Upon motion made and duly seconded, the Board approved a fee increase.

Mr. Basha presented for review and approval the Cooperative's Affirmative Action Plan. He advised that RUS requires that the Cooperative comply with various equal employment hiring practices and nondiscrimination practices. The plan presented also addressed compliance with the Americans with Disabilities Act and the hiring of veterans and minorities. Following a review of the Cooperative's Affirmative Action Plan, upon motion made and duly seconded, the Board approved the plan as presented and execution of the attached associated resolution.

The Board is in the process of reviewing all Corporate policies. Policies reviewed were: Policy 202 – Travel, Policy #86 – Tree Trimming, Policy #416 – Trustees, Policy #141 - Trustees, Benefits, Policy #66 – Trustees, Vacancies, Policy #116 – Underground Service, Policy #129 – Used Poles, Policy #323 – Whistleblower Protection and Policy #55 – Work Orders. No changes were recommended.

There was nothing to report from the Trustee Association currently.

The CEO's Report included the following:

- 1) Mr. Basha updated the Board on the process for the CEO search and Mr. Tiencken discussed the search process confidentiality agreement.**
- 2) Mr. Basha discussed an accident in Fort Mill where a motorist ran into YEC pad mounted equipment and did significant damage.**
- 3) The January 2024 Board meeting has been moved to January 18, 2024.**
- 4) November agenda topics were reviewed.**

There being no further business, upon motion made and duly seconded, the meeting was adjourned.

Carolyn Boyd
Secretary/Treasurer