

YORK ELECTRIC COOPERATIVE, INC.

BOARD OF TRUSTEES MEETING SUMMARY

April 23, 2019

Board Members Present: Carolyn Boyd, Tommie Bratton, Marion Comer, Jack Cornwell, Will Mitchell, Paul Poston, Richard Roach, Richard Sadler, Tom Settlemyre

Others Present: Paul Basha, Bethany Hardin and John Tiencken. Caleb Traekner, Wendy Catledge and Tracy McBride were present for a portion of the meeting.

The Board of Trustees of the York Electric Cooperative met at the office of the Cooperative on Tuesday afternoon, April 23, 2019, at Noon for a luncheon. The meeting convened immediately thereafter and was called to order by Chairman Jack Cornwell. The invocation was given by Rick Sadler. A quorum was present; therefore, it was in order to transact any necessary business of the Cooperative.

Paul Basha recognized Caleb Traekner who participated in the South Carolina electric cooperatives rodeo competition. Caleb achieved first place in the Apprentice competition for the entire state. Several other cooperative employees earned awards as well. Caleb added that this experience was very valuable and was a tremendous team building event. Mr. Basha praised the whole team for their effort and teamwork.

Wendy Catledge, Vice President of Member Services, provided an update on key terms and statistics regarding member bills and penalties.

The items on the consent agenda as listed below were approved:

- March 26, 2019, Board Meeting Minutes and Board Meeting Summary;
- March Financial Report;
- Safety/Loss Control Report;
- Review and approval of 634 new and 435 refunded memberships for March

Mr. Basha referenced several upcoming meetings.

The Board continued their review of the Employee Policy Manual. The following policies were reviewed with minor revisions:

- Policy #405 Entering Meters Without Proper Authorization
- Policy #105 Equal Employment Opportunity, Non-Discrimination, Affirmative Action
- Policy #309 Ethics, Conflicts of Interest, Gifts, and Favors
- Policy #316 Exposure to Bloodborne Pathogens

- Policy #306 Federal Department of Transportation Controlled Substances and Alcohol Testing**
- Policy #406 Flower Fund (abolished)**
- Policy #407 Flu Shots**

Mr. Basha provided a summary on a recent check forgery operation. He reported that there was no financial loss to the Cooperative due to the quick turn around of our accounting staff, member services and the bank.

Mr. Basha provided an update on several economic development projects. A brochure produced by York Electric Cooperative to market the East York Industrial Park was included in the electronic Board packet.

Mr. Basha reported that RUS completed a loan fund and accounting review that encompassed the years 2013 through 2019. All construction fund receipts and disbursements were found to be in good order. This was acknowledged as a huge accomplishment.

The Board conducted the CEO Evaluation. No employees were present.

There was a discussion regarding RUS loan funds expiring in June, 2019 and future investment options. The Board approved the recommendation.

Per written voting ballots, the Board members present, unanimously voted to continue service of the current voting delegates and representatives on governing boards. Richard Roach exited the Board Room and did not vote.

The most recent Statewide report included in the electronic Board packet was referenced. There were no questions.

The New Horizon Board conducted interviews to fill the CEO position. Mr. Basha reported that Bobby Smith from Laurens Electric Cooperative has been selected to fill the position.

John Tiencken provided an update regarding the potential sale of Santee Cooper.

The Board approved the assignment of margins for the patronage year 2018 in the amount of \$6,723,596.00.

Mr. Basha referenced a brief summary as outlined below from the recent retirement of capital credits.

- Total amount of bad debt recovered - \$23,504.00**
- Total amount of billing credits applied - \$212,235.00**
- Total number of checks – 14,278**
- Total number of accounts to be credited – 31,702**

The Board voted to retain McNair, McLemore, Middlebrooks and Company to perform the cooperative's 2019 financial audit.

A brief report from the recently held Trustee Association Meeting was provided by Tommie Bratton and Carolyn Boyd.

The CEO's Report included the following:

- 1) The electronic board booklet contained a look ahead snapshot of dates, and employee commendations.**
- 2) At each seat was a collared shirt with the YEC logo, and a current legislative calendar.**
- 3) The ECSC financial audit is available to review if desired.**
- 4) Mr. Basha reported that an NRECA Board seat will be vacated by Bill Hart in March.**
- 5) Mr. Basha advised that efforts are being made to relocate a serviceman to Fort Mill to better serve our membership on a timely basis in that area. Relocation assistance will be needed.**
- 6) Mr. Basha advised that he will on vacation during the week of May 18-25, 2019. Please contact Bethany Hardin should a need arise.**

The meeting was adjourned.