

**YORK ELECTRIC COOPERATIVE, INC.**

**BOARD OF TRUSTEES MEETING SUMMARY**

**August 27, 2019**

**Board Members Present:** Carolyn Boyd, Tommie Bratton, Marion Comer, Jack Cornwell, Will Mitchell, Paul Poston, Richard Roach, Richard Sadler, Tom Settlemyre

**Others Present:** Paul Basha, Bethany Hardin and John Tiencken. Chris Koon, Denny Lynn, Tracy McBride, Wendy Catledge, Craig Spencer, Patty Moss, Porter Gable and Erin Powell were present for a portion of the meeting.

The Board of Trustees of the York Electric Cooperative, Inc., met at the office of the Cooperative on Tuesday, August 27, 2019, at 12:00 for lunch, with the Board meeting convening immediately afterward. The meeting was called to order by Chairman Jack Cornwell. The invocation was also given by Mr. Cornwell. A quorum was present; therefore, it was in order to transact any necessary business of the Cooperative.

A video explaining how to calculate your electric bill was viewed. The Community Development Department was commended for their excellent work in putting this informative video together that will be posted on the York Electric Cooperative website.

Chris Koon, General Counsel from the Electric Cooperatives of South Carolina, provided an informative presentation on governance legislation and the upcoming items to consider due to recent legislation. Some of the items presented were bylaws changes, new policies, website reporting and member referendum. Mr. Koon noted that York Electric Cooperative has been very diligent in preparing for future governance requirements and far exceeds the planning of other cooperatives in the area.

A governance implementation plan with sample policies and bylaw language was distributed to each Trustee. It was requested that they study the information and be prepared to discuss at the Board Retreat in September.

Paul Basha provided an update on the Capital Credit Move-Away Project that the Board approved at the 2018 Board Retreat. The project will begin with a one-year cycle and will be for the year 2012.

The items on the consent agenda as listed below were approved as written and presented:

**Minutes and Summary of July 23, 2019, Board Meeting**  
**July Financial Report**  
**July Safety/Loss Control Report**  
**Review and Approval of New and Refunded Memberships:**  
**July – New 898; Refunded - 630**

**Mr. Basha presented the Cooperative's Mid-Year Report to include a five-year comparison on Statements of Revenues, a budget comparison by work plan category, the 2019 budgeted general plant and major purchase items status, and a detailed explanation of the Statement of Cash Flows.**

**The 2019 Second Quarter Strategic Plan Scorecard was reviewed.**

**Mr. Basha referenced several upcoming meetings.**

**Mr. Basha referenced the Statewide Report that was included in the electronic Board packet.**

**The Board approved needed revisions to the following policies:**

- Policy #413    Reclassification of Part-Time Employees to Regular Employees and Benefits Commensurate with Reclassification**
- Policy #112    Residency Requirements for Employees Subject to On-Call Duty and In Positions of Responsibility**
- Policy 116A    Right-To-Know (Hazardous Materials)**
- Policy #414    Safety and Job Training**
- Policy #207    Sick Leave**
- Policy #314    Smoking**
- Policy #311    Solicitation of Employees and Distribution of Literature**
- Policy #203    Supplemental Compensation for Salaried Employees (Disaster Situations)**

**The Board moved to enter Executive Session to discuss Central and Santee Cooper and economic development matters.**

**The Board moved to return to general session.**

**The CEO's Report included the following:**

- 1)    Items in the electronic Board booklet – Employee commendations, a look ahead at dates snapshot, and communication guidelines from the Department of Administration**
- 2)    The management team Strategic Planning Retreat is scheduled for September 4-5, 2019 in Rock Hill**
- 3)    Mr. Basha advised that Norris Fowler was elected to serve on the NRECA Board. He also updated the Board on a personnel matter.**
- 4)    Items at each seat included a draft article for the January issue of South Carolina Living and a sample Board compensation and expense table.**
- 5)    A risk assessment document whereby the cooperative is taking precautions to assess the areas that could be at risk was distributed. This document allows the cooperative to be prepared for any potential future incidents that could occur.**
- 6)    Mr. Basha advised that there were no discrepancies found in the recently conducted cash drawer audits.**

**There being no further business, the meeting was adjourned.**