

**York Electric Cooperative
Board Meeting Summary – February 19, 2018**

Board Members Present: Carolyn Boyd, Tommie Bratton, Marion Comer, Jack Cornwell, Will Mitchell, Paul Poston, Richard Roach, Richard Sadler, Tom Settlemyre

Others Present: Paul Basha, Bethany Hardin and John Tiencken. Denny Lynn, Marc Howie, Patty Moss, Mary Rogers, Jim Salmon, Craig Spencer, Paulette Warmoth, Brent Clinton and Joyce Baker were present for a portion of the meeting.

Accounting Department personnel LaToya Ellis, Karen Good and Monica Hambright were recognized for their diligent service in gaining the cooperative a great audit report.

Brent Clinton, Key Accounts Representative, presented the details of a proposed Solar Advisory Program that will be rolled out to our membership in the near future. The purpose of the program is to answer questions or concerns that our members have before making an investment in solar and assist them in navigating through a successful interconnection process.

Denny Lynn, Vice President of Energy Delivery, provided an overview of his personal life and work history at York Electric Cooperative.

Patty Moss, Vice President of Human Resources, provided a report on the results of the Good Grades Incentive that was offered to employees' children. The program provides for a child to be eligible to receive a cash incentive after each semester for A's and B's. In January, the cooperative paid 36 children for 109 A's and 25 B's, totaling \$1,215.00.

Patty Moss, Vice President of Human Resources and Jim Salmon, Vice President of Information Systems reviewed new Policy No. 1014 – Information Security Program, in addition to a new Information Security Program Manual that provides more detail on various aspects of our program, to include:

- Physical and Environmental Security
- Security Risk and Vulnerability Management
- Cybersecurity Awareness Training
- System Patching
- Remote Access
- Data Encryption
- Third Party Access
- Incident Management
- PCI Compliance
- Policy Compliance

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In addition, revisions to Policy No. 302 – Work Rules and Termination of Personnel and Policy No. 320 – Use of Cooperative Communications Systems and Equipment were presented for review and approval. The new policy and manual and revisions to existing policies were approved.

Marc Howie, Vice President of Community Development presented a look ahead at the community development plan for 2018. Key items of focus will be to:

- **Continue to communicate the co-op story**
- **Continue to educate our members about electricity, how to stay safe and how to save money**
- **Spend more time in the field documenting the work of our linemen and engineers**
- **Work together to bring value to our members, improving their quality of life and giving back to our community**

The Board reviewed and approved the following items:

- **January 23, 2018, Board meeting minutes;**
- **Safety/Loss Control Report;**
- **Review and approval of 518 new and 322 refunded memberships for January**

Several upcoming meetings were discussed.

The Board approved the 2017 Annual Testing Exercise and updates of the Disaster Recovery Plan were approved.

As part of York Electric Cooperative's overall approach to establishing rates for electric energy, a Deferred Revenue Plan was discussed and approved.

Mr. Basha provided a Central Electric update that referenced on-going activities concerning Santee Cooper and the nuclear plant.

Mr. Basha referenced a brief Statewide Report and New Horizon Report that was included in the electronic board packet.

The Board reviewed a map of the York Electric Cooperative service territory by district.

The 2017 4th Quarter Strategic Plan update was reviewed and discussed.

The CEO's Report included the following:

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- 1) Items included in the electronic Board packet were as follows: Employee/Facebook commendations, a look ahead at dates snapshot and a member calls summary.**
- 2) Our financial audit presentation will take place at the March Board Meeting. A mobile Board Meeting is planned for April whereby our Directors will be taken on a tour of several fast growing areas that we serve.**
- 3) An update on employment vacancies was provided.**
- 4) York Electric Cooperative was recently visited by the CEO and several management team members from Lynch River Electric Cooperative.**
- 5) The Cooperative recently received a check in the amount of \$400.00 from CRC in dividends.**
- 6) It was noted that the Fort Mill office will be closed for business on March 16, 2018, in order to install a new generator.**
- 7) An update on the recent outages involving York, Tirzah and Van Wyck substations was provided.**
- 8) The Board approved the sale of 5 +/- acres on Electric Avenue in the East York Industrial Park to York County.**

The meeting was adjourned.