

YORK ELECTRIC COOPERATIVE, INC.
BOARD OF TRUSTEES MEETING SUMMARY
January 22, 2019

Board Members Present: Carolyn Boyd, Tommie Bratton, Marion Comer, Jack Cornwell, Will Mitchell, Paul Poston, Richard Roach, Richard Sadler, Tom Settlemyre

Others Present: Paul Basha, Bethany Hardin, and John Tiencken. Denny Lynn, Marc Howie, Jim Salmon, Wendy Catledge, Tracy McBride, Patty Moss and Porter Gable were present for a portion of the meeting.

The Board of Trustees of the York Electric Cooperative met at the office of the Cooperative on Tuesday afternoon, January 22, 2019, at 12:00 for lunch.

Following the luncheon, the Board gathered in the warehouse for a presentation on the outage restoration process presented by Denny Lynn. Following the presentation, the Board observed several Operations Department personnel enthusiastically practicing for the Lineman's Rodeo.

Upon return to the Board Room, the meeting was called to order by Chairman Jack Cornwell. Richard Roach gave the invocation. A quorum was present; therefore, it was in order to transact any necessary business of the Cooperative.

Tracy McBride, Vice President of Finance, provided an overview of her professional and personal life.

Paul Basha introduced Porter Gable, adding that she has recently earned the Credentialed Cooperative Communicator Certificate. This is a certification that only nine individuals have earned in South Carolina.

Porter Gable, Communications Coordinator, presented a generator program that outlined why offering generators would be beneficial to our employees, Trustees and members. The program would offer high quality, proven performance of Generac generators at a lower cost than similar products from other vendors. This program would not be subsidized by members not wishing to participate in the program. The Board approved adoption of the generator program as presented.

The items listed below on the consent agenda were approved.

- November, 2018 Financial Report;**
- Unaudited December Financial Report;**
- December 7, 2018, Board meeting minutes and summary;**
- Safety/Loss Control Report;**
- Review and approval of new and refunded memberships;**

November – new 582, refunded 392
December – new 553, refunded 341

The Board approved revisions to the deferred revenue plan.

The upcoming meetings were discussed.

Mr. Basha reviewed the cash grand prizes and registration gift for the 2019 Annual Meeting. The Board approved maintaining the same gift level as last year.

Mr. Basha noted that the previous listing of the Credentials and Elections Committee members are in the electronic Board book. The three Trustees representing the district seats open for re-election recused themselves from the discussion and voting. The remaining six Trustees appointed committee members to serve.

The guidelines for the conduct of election were reviewed and no changes were recommended. The three Trustees representing the district seats open for re-election recused themselves from this discussion.

The review of the Employee Policy Manual continued with the following policies being reviewed:

Policy 400	Abnormal Occurrences of Cash Shortages and/or Overages
Policy 420	Accounts Receivable Policy
Policy 115	Aids
Policy 318	Anti-Harassment
Policy 111	Anti-Nepotism
Policy 104	Attitude, Spirit and Cooperation
Policy 103	Board, Management, Employee Relations

The Board approved the review with minor revisions.

Bethany Hardin provided the updates to the Disaster Recovery Plan for the year 2018. The Board approved the updates.

There was a lengthy review and discussion of proposed Bylaw amendments to be offered to the membership at the May 11, 2019, Annual Meeting. The Board approved the proposed amendments.

John Tiencken offered comments regarding Central Electric and Santee Cooper.

Mr. Basha reviewed a short summary of topics included in the on-going legislation regarding South Carolina cooperatives.

Mr. Basha referenced the Statewide and New Horizon reports included in the electronic board packet.

Mr. Basha provided an update on the current status of the East York Industrial Park speculative building.

Mr. Basha reviewed York Electric Cooperative's long-term debt and cushion of credit and noted the excellent financial position that York Electric Cooperative is in.

The Board approved a transfer from accounts receivable to bad debts for the calendar year 2018.

The CEO's Report included the following:

- 1) Items in the electronic Board booklet included: What's ahead dates snapshot and several articles.**
- 2) 2018 1099's were at each seat.**
- 3) The next Operation Round Up meeting is scheduled for February 20, 2019.**
- 4) Mr. Basha reported that RUS performed our Operations and Maintenance Review and an excellent score was obtained.**
- 5) A capital credit check was received from Federated.**
- 6) Mr. Basha reported on a bid evaluation obtained from four contractors to construct the new low side of the Van Wyck Substation. Pike Electric was the low bidder for this work. Upon motion made and duly seconded, the Board awarded the bid contract to Pike Electric. The attached, associated resolution was executed.**
- 7) York Electric Cooperative has been notified that RUS will conduct a system audit covering April, 2013 through December, 2018.**

The meeting was adjourned.